



Republic of the Philippines
Department of the Interior and Local Government
BUREAU OF FIRE PROTECTION
REGIONAL OFFICE 9



Project Reference Number : RFQBFP9-21-32
Location of the Project : BUREAU OF FIRE PROTECTION REGIONAL OFFICE 9
BFL Building, Fernan Street, Palmera, San Pedro, Pagadian City
Standard Form Number : SF-GOOD-60
Revised on : 24-May-18

REQUEST FOR QUOTATION

**Procurement of Office Supplies 4th Quarter 2021 for the use of BFP
Regional Office 9**

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **9:00 AM 18 October 2021** at the Office of the BAC, Secretariat, Logistics Division, BFP-R9, BFL Building, Fernan Street, Palmera, San Pedro, Pagadian City LATE SUBMISSION WILL NOT BE ACCEPTED.

- Note: 1. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;
2. **DELIVERY PERIOD: Please see below**
3. **DELIVERY LOCATION: BFL Building, Fernan Street, Palmera, San Pedro, Pagadian City**
4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND
6. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:
a. Business/Mayors Permit;
b. PhilGeps Registration;
c. Income Tax Return
d. Omnibus Sworn Statement

Item No.	DESCRIPTION	QTY		ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	Procurement of Office Supplies 3rd Quarter 2021 for the use of BFP Regional Office 9			ABC UNIT PRICE	184,000.00		
1	BALLPEN, black, 12pcs per box	9	box				
2	BALLPEN, blue, 12pcs per box	9	box				
3	BATTERY, dry cell, AA, 2 pieces per blister pack	5	pack				
4	CLIP, backfold, 32 mm, 12s/box	10	box				
5	CORRECTION TAPE, Roller type, film based, usable length: 6 meters min.	32	piece				
6	Double Sided Tape 1"	8	roll				
7	ENVELOPE, documentary, Legal, 500pcs/box	5	box				
8	ENVELOPE, mailing, 500s/box (4 1/8" x 9 1/2")	1	Box				
9	FASTENER, metal, 70mm between prongs	16	box				
10	FOLDER, with TAB, LEGAL, 1 pack [100 pieces per pack]	3	pack				
11	GLUE, all purpose, gross weight: 200 grams min	4	jar				
12	INDEX TAB, self-adhesive, transparent, 5 sets/box	10	box				
13	INK CARTRIDGE, EPSON (T6641), Black	21	cart				
14	INK CARTRIDGE, EPSON (T6642), Cyan	9	cart				
15	INK CARTRIDGE, EPSON (T6643), Magenta	9	cart				
16	INK CARTRIDGE, EPSON (T6644), Yellow	9	cart				
17	INK CARTRIDGE, EPSON 003 ECOTANK BLACK 65ML	21	cart				
18	INK CARTRIDGE, EPSON 003 ECOTANK CYAN 65ML	9	cart				
19	INK CARTRIDGE, EPSON 003 ECOTANK MAGENTA 65ML	9	cart				
20	INK CARTRIDGE, EPSON 003 ECOTANK YELLOW 65ML	9	cart				
21	INK, Canon 790BK	4	cart				
22	INK, Canon 790C	2	cart				
23	INK, Canon 790Y	2	cart				
24	INK, Canon 790M	2	cart				
25	INK, HP HGT51 Black	4	cart				

