



Republic of the Philippines  
Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
**REGIONAL OFFICE 9**



Project Reference Number : RFQBFP9-21-15  
Location of the Project : BUREAU OF FIRE PROTECTION REGIONAL OFFICE 9  
BFL Building, Fernan Street, Palmera, San Pedro, Pagadian City  
Standard Form Number : SF-GOOD-60  
Revised on : 24-May-18

**REQUEST FOR QUOTATION**

**Procurement of Office Supplies 3rd Quarter 2021 for the use of BFP Regional Office 9**

Please quote your lowest price on the items/s listed below, subject to the General Conditions on the last page starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **9:30 AM 12 July 2021** at the Office of the BAC, Secretariat, Logistics Division, BFP-R9, Mayor Cesar C Climaco Avenue, Zamboanga City **LATE SUBMISSION WILL NOT BE ACCEPTED.**

- Note: 1. ALL SUPPORTING DOCUMENTS MUST BE CERTIFIED TRUE COPY BY THE BIDDER;  
2. **DELIVERY PERIOD: Please see below**  
3. **DELIVERY LOCATION: BFL Building, Fernan Street, Palmera, San Pedro, Pagadian City**  
4. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY;  
5. PRICE VALIDITY SHALL BE FOR A PERIOD OF ONE HUNDRED TWENTY (120) CALENDAR DAYS; AND  
6. THE FOLLOWING DOCUMENTS SHALL BE ATTACHED TO THE DULY ACCOMPLISHED QUOTATION FORM TO WIT:  
**a. Business/Mayors Permit;**  
**b. PhilGeps Registration;**  
**c. Income Tax Return**  
**d. Omnibus Sworn Statement**

Item No.	DESCRIPTION	QTY		ABC UNIT PRICE	ABC TOTAL PRICE	UNIT PRICE	TOTAL PRICE
	<b>Procurement of Office Supplies 3rd Quarter 2021 for the use of BFP Regional Office 9</b>			<b>ABC UNIT PRICE</b>	<b>184,000.00</b>		
1	BALLPEN, black, 12pcs per box	20	box				
2	BALLPEN, blue, 12pcs per box	15	box				
3	BATTERY, dry cell, AA, 2 pieces per blister pack	15	pack				
5	CLIP, backfold, 32 mm, 12s/box	15	box				
6	CORRECTION TAPE, Roller type, film based, usable length: 6 meters min.	50	piece				
8	ENVELOPE, documentary, Legal, 500pcs/box	5	box				
8	ENVELOPE, mailing, 500s/box (4 1/8" x 9 1/2")	1	Box				
9	FASTENER, metal, 70mm between prongs	50	box				
11	FOLDER, with TAB, LEGAL, 1 pack [100 pieces per pack]	5	pack				
12	GLUE, all purpose, gross weight: 200 grams min	15	jar				
13	INDEX TAB, self-adhesive, transparent, 5 sets/box	15	box				
14	INK CARTRIDGE, EPSON (T6641), Black	60	cart				
15	INK CARTRIDGE, EPSON (T6642), Cyan	20	cart				
16	INK CARTRIDGE, EPSON (T6643), Magenta	20	cart				
17	INK CARTRIDGE, EPSON (T6644), Yellow	20	cart				
18	INK CARTRIDGE, EPSON 003 ECOTANK BLACK 65ML	39	cart				
19	INK CARTRIDGE, EPSON 003 ECOTANK CYAN 65ML	13	cart				
20	INK CARTRIDGE, EPSON 003 ECOTANK MAGENTA 65ML	13	cart				
21	INK CARTRIDGE, EPSON 003 ECOTANK YELLOW 65ML	13	cart				

